

STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES
OFFICE OF FLEET ADMINISTRATION
ANNUAL MOBILE EQUIPMENT INVENTORY REPORT
OFA 53 (REVISED 8/03)

RETURN TO: OFFICE OF FLEET ADMINISTRATION
ATTENTION: KAREN SUSOEV
802 Q STREET
SACRAMENTO, CALIFORNIA 95814

DATE:	AGENCY BILLING CODE:
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AGENCY:	DESCRIPTION OF EQUIPMENT BELOW:	TOTAL # OF EQUIPMENT FOR INSURANCE:	TOTAL # OF EQUIPMENT FOR OFA SERVICES:
CONTACT PERSON:			
MAILING ADDRESS:			
CITY:	PASSENGER VEHICLES/SEDANS:		
ZIP CODE:	PICKUPS: LIGHT DUTY- UNDER 8500 GVW*		
CONTACT PHONE #:	PICKUPS: HEAVY DUTY- OVER 8500 GVW*		
CONTACT FAX #:	VANS - CARGO & PASSENGER, BUSES:		
CONTACT EMAIL ADDRESS:	BOATS & TRAILERS:	N/A	
	FORKLIFTS, TRACTORS, TRAILERS, GOLF CARTS:		
	OPERATOR RIDDEN LAWNMOWERS (OVER 20 HORSEPOWER)		
	OTHER:		
	TOTAL # OF EQUIPMENT FOR INSURANCE:		
	TOTAL # OF EQUIPMENT FOR OFA SERVICES		

Include all CORRECT agency billing codes. If your billing code(s) has changed in the last two years, include the previous number as well as the new number and make a notation to that effect.

Include all mobile equipment.

Read the list of equipment to be included for Office of Risk and Insurance Management and OFA Services very carefully. The list has changed from previous years to pickups under and over 8500 Gross Vehicle Weight (gvw).*